



**BOXBOROUGH PLANNING BOARD**  
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James Faulkner, Chairman   Eduardo Pontoriero, Clerk   Owen Neville   John Markiewicz   Nancy Fillmore

**Meeting Minutes**  
**March 3, 2014**  
**7:30 p.m.**

Members present:

James Faulkner, Chair  
Eduardo Pontoriero, Clerk  
Owen Neville, Member (arrived 7:40pm)  
Nancy Fillmore, Member  
Elizabeth Hughes, Town Planner

The Chair called the meeting to order at 7:30 pm in the Morse Room of Town Hall.

**Meeting Minutes February 24, 2014**

On a motion by Ms. Fillmore, seconded by Mr. Pontoriero, the minutes of February 24, 2014 were unanimously approved as written.

**MAPC Master Plan Update Scope of Work Discussion**

The Board welcomed Mark Racicot, MAPC Land Use Planning Director. Mr. Racicot gave a brief introduction about MAPC, himself and his experience. Mr. Racicot reviewed a list of benefits for a community to have an updated Master Plan and gave an overview of MAPC's proposal. The Board discussed with him how they thought they should proceed with the update.

Mr. Pontoriero felt that the Town needs to first converge on what Boxborough wants to become and then come up with an actionable vision on how to get there. Mr. Faulkner added that economic development would be one of the most important components because of the aging population and need to maintain the tax base. The Board discussed options for the initial scenario visioning process.

The Board reviewed with Mr. Racicot the cost to do the update and expressed their concern with the high price and reality of getting the funding article passed at Town Meeting. Mr. Racicot stated he would review the proposal, look to reduce the cost and get back to the Board before March 24<sup>th</sup>.

**Town Planner Update**

The Town Planner updated the Board on a meeting she had with the Planning Board Chair, the Conservation Commission Chair and the Board of Appeals Chair regarding the W-District. At this time, the Board of Appeals is going to discuss further whether the W-District should be updated or deleted from the Zoning Bylaw because it is no longer useful. Ms. Hughes informed the Board that the Board of Appeals will then approach the Planning Board about a potential zoning bylaw amendment for the 2015 Annual Town Meeting.

With no further business, the meeting was adjourned at 9:00 pm on a motion by Ms. Fillmore, seconded by Mr. Pontoriero with all voting in favor.

On Behalf of the Boxborough Planning Board



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Eduardo Pontoriero, Clerk

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